

FOOD SERVICE / CATERING EXCEPTION AUTHORIZATION FORM

Use this form to request an exception to the Food Service/Catering policy if the event planned does not meet the criteria outlined in the policy. University funds may be used to purchase food services for university hosted meetings, catered meals, receptions, and conferences that are required to have NON-Towson University staff, faculty, or students. This form is required for all catered business meals that include ONLY Towson University staff D Q G R U