

Performance

Concert

Art Installation

Other

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_ Contact#: \_\_\_\_\_

Be Advised materials used cannot damage the building in any way: fire, tripping, blocking pathways, attached to or blocking emergency appo  
Installation/Performance cannot create a hazard in any way: fire, tripping, blocking pathways, attached to or blocking emergency appo  
signage, etc. Food products that will attract pests materials not removed by agreed date & time may be discarded.

Installation/Performance Information:

Location Requested:

Alternate Location:

Describe in detail the scope of the project :

Planned methods of installation /work: (Materials used cannot damage the building in anyway.)

Requestor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Building Coordinator Signature : \_\_\_\_\_ Date: \_\_\_\_\_

Approved as Submitted

Approved with Alterations  
(Please see reverse side for alterations.)

Denied

Alterations Agreed Upon  
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